



WISCONSIN NATIONAL GUARD ASSOCIATION, INC.

2400 Wright Street, Room 208, Madison, WI 53704-2572

Tel: (608) 242-3114
Fax: (608) 242-3513
Email: wingainc@att.net

September 1, 2009

MINUTES OF THE WINGA BOARD OF DIRECTORS MEETING Sun Prairie, WI – August 12, 2009

Meeting called to order by Executive Vice President Neumann at 5:47 p.m.

Roll call showed the following:

President Nehls	Excused	Director M. Hanson	Deployed
Executive Vice President Neumann	Present	Director Hirsch	Present
Vice President Gault	Present	Director D. Hanson	Present
Treasurer Leckel	Excused	Director Alvarez	Absent
Secretary Hastings	Present	Director Ebben	Present
Executive Director Wagner	Present	Director Gray	Present
Director Van de Loop	Present	Director Hoistion	Deployed
Director Paterson	Absent	Director Statz	Present
LTC Kappus ILO Director Yount	Present	Director Dew	Present
Director Eastman	Present	Director Olesen	Present
MAJ Prokop ILO Director Bensend	Present	Director Engeler	Present
CPT Barten ILO Director Quist	Present	Director Schmitz	Present

Col Neumann stated that President Nehls is away, attending War College in residence, and will not be available until June 2010.

Quorum established.

Business meeting began with the Pledge of Allegiance led by Vice President Gault.

APPROVAL OF MINUTES: The April 25, 2009 Board of Director meeting minutes were approved on a motion by Director Engeler and second by Director Schmitz.

TREASURER'S REPORT: Treasurer Leckel is away at training; Executive Director Wagner presented the Treasurer's Report, addressing those line items of significant interest. Under income categories, Line 102 – Dues WINGA, Inc is expected to exceed projected revenues. Line 110 – Miscellaneous Receipts include \$4500 returned from the 2009 state conference and will be redistributed to the 115 Fighter Wing later this fall. Under expenditures, Line 209 – Communicator is at 80% of budget with one more newsletter to be mailed. This may slightly exceed budget. Line 225 – Tax Consultant is currently at 208% of budget but once the Insurance Trust and WNGEA reimburse WINGA their share of the tax costs the numbers should be close to budget. Total expenditures are at 46% of target. The Treasurer's report was approved on a motion by Director Van de Loop and second by Director Schmitz.

EXECUTIVE VICE PRESIDENT'S COMMENTS: 59th Conference - Executive Vice President Neumann stated the Conference was a huge success. The Ice Breaker was very well attended and people stayed late into the evening. Food, libation, entertainment and the "Honor Flight" presentation were all well received. Many following

the IceBreaker visited the hospitality suite. Vice President Neumann suggested a formal after action report process be established. The Board of Director's meeting was the same time as the Warrant and Company Grade Officer breakfast; at future conferences these events should be deconflicted. Next year try to combine events with other venues such as the Family Program or ESGR. LTC Kappus stated that if we want to get personnel in a paid status that we need to start working with the PBAC process now. It is important to have WINGA Officer Professional Development in line with NGAUS. There is a lot of support on the need to get young Company Grade Officers to the conference with Officer Professional Development as the carrot; however, we as an organization need to take baby steps to work this through the command channels.

The board adjourned for dinner at 6:07 and reconvened at 6:45 p.m.

EXECUTIVE VICE PRESIDENT'S COMMENTS Continued: NGAUS Board of Director's Meeting – Maj Gen Tod Bunting is the Adjutant General in Kansas and is the current NGAUS Chairman of the Board. Current NGAUS President, Steven Koper will end his term at the end of the year and a former NGAUS Chairman of the Board MG Gus Hargett of Tennessee will assume the duties as President of NGAUS. NGAUS had their first audit of NGAUS records by a new audit agency and the financial health and state of NGAUS is favorable. The NGAUS Conference Committee and NGAUS Board of Directors have approved the following conferences: 2010 NGAUS--Austin, TX, 2011 NGAUS--Milwaukee, WI, and 2012 NGAUS--Reno, NV. The NGAUS Resolutions Committee has selected the top 3-5 issues as Redbook action items for congressional attention. This helps to focus legislative initiatives and categorize those new issues that arise. Wisconsin Representatives on the NGAUS Resolutions Committee are Col Mike Hinman and MAJ Gerald Eastman. Dan Statz added that there are several vacancies at the NGAUS level to include: Awards Committee, Area 5 Membership, CG Army Area 5, and Audit Committee. Write to Congress – As a state, Wisconsin is over 100% for membership, but need to get more members to use the write to congress to help congress see those issues of importance to the National Guard.

INSURANCE COMMITTEE REPORT: Insurance Administrator Williams updated the board on the activities of the Insurance Program. The information technology (IT) upgrades are under way. All hardware had been purchased at a cost of \$4,453 compared to \$5,000 budget. Update of data base is underway (budget is \$15,000). New York Life will be conducting an audit of our program the week of August 17th. Revisions to Insurance page on WINGA web site is almost complete including new e-mail addresses for insurance staff. Through July, the insurance operating budget is 49% expended with 58% of the year completed. Staff met with Milwaukee Air Guard Recruiters in July. We plan to meet with Madison Air Guard Recruiters in August and Army Recruiters in September. The Insurance Long-Range Committee met in July. They discussed: IT Upgrades, Minuteman Insurance Trust (MIT) Meeting, Insurance for +70 age retirees, and a TAG resolution reauthorizing SSLI. A request was sent to NYL allowing separated/retired insured to change their level of insurance coverage. Insurance Chair and SIA recommended changes to NYL "Confidentiality and Information Security Agreement."

EXECUTIVE DIRECTOR'S COMMENTS: 2008 Tax Return: New IRS regulations require us to file the long form 990. Prior to providing our financials I had to complete a 25 section questionnaire, which asked the basic questions our tax consultant, Grant Thornton, used to compile our 990. Many of the questions were beyond the scope of just financials but regarded the governance of our association, and the checks and balances that we had in place to ensure oversight of compensation packages, board approval of association financial and policies in place to identify conflicts of interest. NGAUS Awards: Wisconsin had one individual award winner, CPT Christian Menden, 732 CSS Bn, was selected as the area 5, Company Grade Leadership Award. Unfortunately he is deployed and will be unavailable to receive the award in person; however, we will have the award shipped here for presentation upon his return. NGAUS Unit awards go to the Volk Field CRTC, which will receive the Mission Support Plaque. This is the fourth time the unit has received this award. The 128th Infantry, 1st Battalion, will be receiving the National Guard's "Outstanding Battalion" Trophy. Both of these awards will be presented during the Army and Air Separate sessions on Sunday September 13th. 131st NGAUS Conference: Conference is fast approaching, September 11 – 13, Friday through Sunday with travel days on the 10th and 14th. Our numbers are just over 90, with eight identified as being eligible to attend on orders. We have 55 rooms reserved and all are full. Our hospitality suite will be room Cascade 6078. Director stipends will be mailed the end of this month. 60th WINGA Conference: Our host is the 115 Fighter Wing at the Concourse Hotel downtown. Traditionally a great event when held in Madison, our numbers are always up; however, when last hosted in Madison we only used half of the room nights we contracted for. As we approach the conference we need to encourage our members to fully utilize the

property we hold the conference at. **Conflict of Interest Statement:** Statements were passed out for Directors to review and certify.

OLD BUSINESS: **2011 Conference:** Discussion regarding 157th hosting the state conference the same year as the National Conference. No need to swap since the national conference will be supported by more than just those closest to the venue. **State Conference 2010:** Discussion regarding a joint conference with the EANGUS or sharing some of the activities such as a joint opening session. Similar venues make it easier for The Adjutant General and DAGS to address both groups. **Nashville 2009:** Those going to Nashville should take note of the Governor's reception with exhibitors. Maj Dykstra and MAJ Guthrie are going in a paid status as they are doing site research as Sgt-at-Arms for the 2011 Milwaukee conference. Col Mike Hinman has association specific duties at the NGAUS Conference on the Resolutions Committee which requires him to travel early and incur additional lodging expenses. A motion was made by Secretary Hastings and seconded by Vice President Gault to pay a \$500 stipend to Col Hinman to help cover his expenses, the motion carried. **Scholarships:** MAJ Dan Hanson inquired if a student was required to complete a full year to get scholarship? Yes, the applicant must be a minimum of a sophomore because a full years GPA is required for eligibility. **Officer Professional Development:** Extensive discussion regarding OPD in conjunction with the WINGA Conference. Not only is the idea behind OPD to increase attendance but to maximize the TAG's time by combining a state "Officer Call" and the conference so the message is received by all parties. In conclusion, further direction from the TAG is necessary on where we go from here.

NEW BUSINESS: **WINGA 2008 Tax Return:** The Board of Directors reviewed the WINGA 2008 Form 990 page by page. On a motion by Vice President Gault and second by Director Van de Loop the Board of Directors voted to approve the return as written. **WINGA Hospitality Suite:** Capt Dan Statz shared the difficulty he had in finding and procuring funds to support the hospitality suite during the state conference. He inquired if the bylaws could be reviewed to see if WINGA can accept corporate funds. Or, instead of giving back money to the units from the rebate, can we add this as a line item instead of passing the hat to fund hospitality suites? This was seconded by Lt Col Gray but then tabled for discussion by the finance committee. **Giving Back:** The Board reviewed a request from Janell Kellett, FRG Volunteer for the 32d Brigade, asking for WINGA sponsorship to purchase 500 t-shirts at a cost of about \$2,000. Discussion followed that if we honored this request other unit family programs would look to us to support them in the same manner. There may be other methods to fund this request within established Family Program funding. MAJ Dan Hanson agreed to follow up on email to see if this could be funded by some other venue

NEXT DIRECTOR'S MEETING: December 2, 2009 at the Cannery, Sun Prairie, WI. (Next Director meeting we may need to shift days from Dec 2 to Dec 3 due to NGAUS industry Days).

A motion to adjourn was made by Director Van de Loop and seconded by Vice President Gault. The motion carried and the meeting adjourned at 8:38 p.m.



Ronald R. Wagner
Executive Director

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Treasurer's Report

WINGA TREASURER'S REPORT - Aug 12, 2009

Subcategory	Actual	Budget	Difference	
INCOME CATEGORIES				
000 - Checkbook Balance	\$ 2,246.87	\$ 250.00	\$ 1,996.87	898.7%
102 - Dues WINGA, Inc.	\$ 4,384.00	\$ 4,500.00	\$ (116.00)	97.4%
107A - WINGA, Inc.	\$ 40,000.00	\$ 104,429.00	\$ (64,429.00)	38.3%
110 - Miscellaneous Receipts	\$ 10,425.00	\$ 10,000.00	\$ 425.00	104.3%
TOTAL INCOME CATEGORIES	\$ 57,055.87	\$ 119,179.00	\$ (64,120.00)	47.9%
EXPENSE CATEGORIES				
201B - Free First Year Dues	\$ -	\$ 200.00	\$ 200.00	0.0%
204 - NGEDA (NG Exec Dir Assoc)	\$ 957.83	\$ 2,000.00	\$ 1,042.17	47.9%
205 - NGAUS National Conference	\$ 5,700.00	\$ 13,000.00	\$ 7,300.00	43.8%
206 - President's Expenses	\$ 654.52	\$ 2,250.00	\$ 1,595.48	29.1%
209 - Communicator	\$ 3,604.76	\$ 4,500.00	\$ 895.24	80.1%
210 - Printing	\$ -	\$ 700.00	\$ 700.00	0.0%
211 - Promotional Items	\$ -	\$ 1,200.00	\$ 1,200.00	0.0%
214 - Telephone Charges	\$ -	\$ 50.00	\$ 50.00	0.0%
215 - Postage & Envelopes	\$ 571.12	\$ 1,050.00	\$ 478.88	54.4%
216 - Corporation Filing Fee	\$ 10.00	\$ 10.00	\$ -	100.0%
217 - Bank Fees	\$ 12.00	\$ 50.00	\$ 38.00	24.0%
218 - Liability Insurance	\$ 2,139.00	\$ 2,200.00	\$ 61.00	97.2%
219 - State Conference	\$ -	\$ 5,000.00	\$ 5,000.00	0.0%
220 - Director/Officer Meetings	\$ 761.01	\$ 2,200.00	\$ 1,438.99	34.6%
221 - Bond Insurance	\$ 222.00	\$ 250.00	\$ 28.00	88.8%
222 - Office Supplies	\$ 353.90	\$ 600.00	\$ 246.10	59.0%
223 - Publications	\$ 29.00	\$ 75.00	\$ 46.00	38.7%
224 - TAG Contingency Fund	\$ 2,500.00	\$ 2,500.00	\$ -	100.0%
225 - Tax Consultant	\$ 2,704.00	\$ 1,300.00	\$ (1,404.00)	208.0%
226 - WINGA Awards	\$ -	\$ 600.00	\$ 600.00	0.0%
227 - Executive Director's Exp	\$ 1,775.70	\$ 3,000.00	\$ 1,224.30	59.2%
229 - WINGA Conference Expense	\$ 900.88	\$ 1,000.00	\$ 99.12	90.1%
230 - Office Equipment/Furniture	\$ 31.64	\$ 300.00	\$ 268.36	10.5%
232 - Utilities	\$ 1,108.13	\$ 1,200.00	\$ 91.87	92.3%
233 - Wisconsin Income Tax	\$ -	\$ 600.00	\$ 600.00	0.0%
234 - Elan Merchant Services	\$ -	\$ 550.00	\$ 550.00	0.0%
235 - Legislative Visit Wash DC	\$ 1,311.49	\$ 1,500.00	\$ 188.51	87.4%
236 - Committee Expenses	\$ 160.00	\$ 750.00	\$ 590.00	21.3%
237 - DSL Line	\$ 532.66	\$ 800.00	\$ 267.34	66.6%
240 - Annual O-6 - O-8 Briefing	\$ 1,000.00	\$ 1,000.00	\$ -	100.0%
241 - Federal Income Tax	\$ -	\$ 1,200.00	\$ 1,200.00	0.0%
242 - Legislative Reception	\$ -	\$ 500.00	\$ 500.00	0.0%
243 - Contingency Fund	\$ 504.99	\$ 5,000.00	\$ 4,495.01	10.1%
250 - Awards Gifts & Grants	\$ 3,221.35	\$ 14,000.00	\$ 10,778.65	23.0%
400 - Salaries	\$ 24,913.18	\$ 48,044.00	\$ 23,130.82	51.9%
TOTAL EXPENSE CATEGORIES	\$ 55,679.16	\$ 119,179.00	\$ 63,499.84	46.7%
Difference Revenue vs Expenses	\$ 1,376.71			